

# **Regulations for the Establishment of Cyber Security Management Committee at I-Shou University**

Adopted by the University Administration Council on October 19, 2022, and promulgated with the consent from the President dated November 1, 2022

- Article 1 The Regulations for the Establishment of Cyber Security Management Committee at I-Shou University (hereinafter referred to as “the Regulations”) are made by I-Shou University (hereinafter referred to as “the University”) pursuant to the Cyber Security Management Act and its enforcement rules with the aim of strengthening cyber security at the University.
- Article 2 The Cyber Security Management Committee (hereinafter referred to as “the Committee”) is responsible for:
1. formulating cyber security policies and goals for the University;
  2. drawing up annual cyber security maintenance plans for the University;
  3. planning and promoting matters as required or commissioned under the Cyber Security Management Act;
  4. supervising the operation and drills of the information and communication systems at the University;
  5. planning cyber security training courses for the University; and
  6. supervising other matters relating to cyber security management at the University.
- Article 3 The President shall designate one of the vice presidents as Cyber Security Officer, and the Dean of Library and Information Services serves as the executive secretary. Other committee members include the Dean of Academic Affairs, the Dean of Student Affairs, the Dean of General Affairs, the Dean of Research and Development, the Dean of International and Cross-Strait Affairs, the Director of Continuing Education, the Center Director of General Education, the Center Director of Extension Education, the Dean of Institutional Research, the Center Director of Career Development, the Center Director of Indigenous Development, the Secretary-General, the Dean of Human Resources, the Dean of Accounting, the Director of Labor Safety and Hygiene, the Director of Auditing, the Center Director of Industry-University Collaboration and Intellectual Property Management, college deans, and one to three scholars and experts

from within or outside the University.

- Article 4 A cyber security promotion panel is established under the Committee. The Office of Library and Information Services is responsible for handling matters relating to the panel. First-level administrative units and colleges shall appoint one staff member, respectively, to serve as a panel member and contact person to assist in promoting cyber security, carrying out cyber security policies, and conducting internal audits.
- Article 5 The Committee shall meet at least once every academic year, and an ad hoc meeting may be convened when necessary. A quorum of more than half of the total membership will be required to validate a committee meeting, and consent from more than half of the members attending is required for resolutions. Related parties may be invited to attend committee meetings as participants without the power to vote, if necessary.
- Article 6 The Regulations become effective on the third day of promulgation after being adopted by the University Administration Council and ratified by the President.

*Note: In case of any disputes or misunderstanding regarding the interpretation of the language or terms of the Regulations, the Chinese language version shall prevail.*